

Government of West Bengal
Finance Department , Audit Branch
"NABANNA"
325, Sarat Chatterjee Road , Howrah-711 102
Email ID:finreceipt-wb@bangla.gov.in

No. 3111-F[H]

Dated- 21.08.2025

ORDER

The service of the following three (03) Schedule 'A' English Stenographers of the Secretariat Pool under Finance Department are hereby retained under the Officers of various Departments as shown in Column No. 3 with effect from the date of joining of the concerned Officer -

Sl. No. (1)	Name with Designation (2)	Department in which they retained (3)
1.	Shri Imteyaz Ahmad, Senior Personal Assistant.	Shri Rajesh Pandey, IAS, Additional Chief Secretary, Micro, Small & Medium Enterprises & Textiles Department.
2.	Smt. Suparna Das, Senior Personal Secretary, Grade-I.	Shri Khalil Ahmed, IAS, Additional Chief Secretary, Fire & Emergency Services Department.
3.	Smt. Laly Maity, Personal Secretary.	Shri Malay Ghosh, IAS (Retd.), OSD & EO Secretary, Finance Department.

This will remain in force until further order.

Sd/- S. Acharyya
Special Secretary to the
Government of West Bengal

No. 3111[12]-F[H]

Dated-21.08.2025

Copy forwarded for information and necessary action to :-

01. Shri Rajesh Pandey, IAS, Additional Chief Secretary, Micro, Small & Medium Enterprises & Textiles Department, Shilpa Sadan, 4, Abanindranath Tagore Sarani (Camac Street), Kolkata-700 016.
02. Shri Khalil Ahmed, IAS, Additional Chief Secretary, Fire & Emergency Services Department, Newtown Fire Station Building (2nd & 3rd Floor), CF-7, Street Number 175, Action Area IC, New Town, West Bengal-700 156.
03. Shri Malay Ghosh, IAS (Retd.), OSD & EO Secretary, Finance Department, Nabanna.
04. The Sr. P.S.-II to the Additional Chief Secretary, Finance Department.
05. The Sr. P.A. to the Special Secretary, Finance Department.
06. The Deputy Secretary, Finance Department, Writers' Buildings, Kolkata-700 001.
07. Shri Imteyaz Ahmad, Senior Personal Assistant of this Department.
08. Smt. Suparna Das, Senior Personal Secretary, Grade-I of this Department.
09. Smt. Laly Maity, Personal Secretary of this Department.
- ✓ 10. Smt. Twinkle Ghosh, Data Entry Operator of this Department.
.....For uploading the order in the website -wbsteno.gov.in.
11. The Dealing Assistant.
12. Office Copy.

Deputy Secretary to the
Government of West Bengal