

Government of West Bengal
Finance Department, 10th Floor
"NABANNA"
325, Sarat Chatterje Road, Howrah – 711 102

No. 4548-F(H)

Dated: 18th December, 2025

NOTIFICATION

The Governor is pleased to appoint the following Four (04) Senior Personal Secretary, Grade - I (Schedule 'A' English Stenographer) of this Department to the post of Principal Personal Secretary on promotion [non-functional] in the same establishment under the pay matrix of Level-19 (Rs. 95,100/- - Rs. 1,48,000/-) under W.B.S (ROPA) Rules-2019 [Old Pay Band No. 4B (Rs. 28,000/- - 52,000/- with Grade Pay of Rs. 7,600/-)] plus usual allowances as admissible under the existing rules with effect from the date mentioned against their names in Column No. 3 and the same will remain in force until further orders -

Sl. No. (1)	Name of the Stenographers (2)	Date of effect (3)
1.	Smt. Sathi Nandi	01.10.2025
2.	Shri Rupak Mazumder	01.10.2025
3.	Smt. Mitali Bandyopadhyay	01.10.2025
4.	Shri Samir Kumar Halder	01.11.2025

This Notification issues with the approval of the Additional Chief Secretary of this Department.

By Order of the Governor
Sd/-
Special Secretary to the
Government of West Bengal

No. 4548 (13)-F(H)

Dated: 18th December, 2025

Copy forwarded for information and necessary action to:-

1. The Accountant General [A&E], Treasury Buildings, Kolkata-700 001.
2. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, Old Khadya Bhawan, 3rd Floor (East Side), 11A, Mirza Ghalib Street, Kolkata-700 087.
3. Sr. PS-II to the Additional Chief Secretary, Finance Department, Nabanna.
4. The Sr. P.A. to the Special Secretary, Finance Department, Nabanna.
5. The Registrar & D.D.O, Finance Department, Nabanna.
6. The Joint Secretary, Finance Department, Group - H, Writers' Buildings.
--- He is requested to take necessary action for fixation of pay and Service Book entry.
7. **Smt. Sathi Nandi**, Senior Personal Secretary, Grade – I.
8. **Shri Rupak Mazumder**, Senior Personal Secretary, Grade – I.
9. **Smt. Mitali Bandyopadhyay**, Senior Personal Secretary, Grade – I.
10. **Shri Samir Kumar Halder**, Senior Personal Secretary, Grade – I.
11. Copy for Service Book.
12. ☒ **Smt. Twinkle Ghosh**, Data Entry Operator.
..... ---for uploading the said Notification in the website of wbsteno.gov.in.
13. Office Copy.

Joint Secretary to the
Government of West Bengal