

**GOVERNMENT OF WEST BENGAL  
FINANCE DEPARTMENT  
AUDIT BRANCH  
NABANNA, MANDIRTALA, HOWRAH-711 102**

**E-mail ID : [finreceipt-wb@bangla.gov.in](mailto:finreceipt-wb@bangla.gov.in)**

No. 3708-F(H)

Dated, Howrah, the 7<sup>th</sup> September, 2022.

**ORDER**

In pursuance of order of the Chief Secretary, Government of West Bengal, bearing No.1937-DMCD/O/111/7M-108/2014 dated 26.08.2022, the services of the following Schedule 'A' English Stenographers of the Secretariat Pool under Finance Department are hereby placed temporarily for the Control Room Duty in the Emergency Operation Centre (E.O.C.) in the Disaster Management & Civil Defence Department on the 2<sup>nd</sup> Floor, Room No.-203, Nabanna during the holidays **from 30.09.2022 to 10.10.2022 for Durga Puja, from 23.10.2022 to 27.10.2022 for Kali Puja and 30.10.2022 to 31.10.2022 for Chhat Puja** round the clock from 8.00 A.M. to 8.00 A.M. (Next day) :-

Date	8.00 A.M. to 8.00 P.M.	8.00 P.M. to 8.00 A.M. (Next day)
<b>30.09.2022 (Friday) Panchami</b>	Shri Prodosh Kanti Ghosh, Senior Personal Secretary, Grade-II, Mob. - 9433631188	Shri Mukti Pada Das, Personal Assistant, Mob. - 9836085729
<b>01.10.2022 (Saturday) Mahasasthi</b>	Shri Subhabrata Pal, Personal Secretary, Mob. - 9433526610	Shri Prasun Datta, Senior Personal Assistant, Mob. - 8768662406
<b>02.10.2022 (Sunday) Mahasaptami</b>	Shri Abhijit Sen, Senior Personal Secretary, Grade-II, Mob. - 9239250993	Shri Bishnupada Das, Personal Assistant, Mob. - 9143350317
<b>03.10.2022 (Monday) Mahaastami</b>	Ghousulwara Khan, Personal Secretary, Mob. - 9051355231	Shahbaz Alam, Personal Assistant, Mob. - 8981862174
<b>04.10.2022 (Tuesday) Mahanabami</b>	Abdul Aziz, Senior Personal Secretary, Grade-II, Mob. - 9830328793	Shri Dipak Prosad Gond, Personal Assistant, Mob. - 9748355064
<b>05.10.2022 (Wednesday) Vijaya Dasami</b>	Shri Srimanta Kumar Naskar, Personal Secretary, Mob. - 9432131981	Shri Rahul Choudhary, Personal Assistant, Mob. - 7003832915
<b>06.10.2022 (Thursday) Akadashi Addl. Day Durga Puja</b>	Shri Indranil Chatterjee, Senior Personal Assistant, Mob. - 9903942101	Shri Siddhartha Barua, Senior Personal Assistant, Mob. - 9874420089
<b>07.10.2022 (Friday) Dadashi Addl. Day Durga Puja</b>	Shri Pijush Atarhi, Senior Personal Assistant, Mob. - 9433023706	Shri Pronay Das, Personal Assistant, Mob. - 9231747627
<b>08.10.2022 (Saturday) Addl. Day Durga Puja</b>	Shri Bijoy Dhali, Senior Personal Assistant, Mob. - 9748362795	Shri Niladri Sekhar Ghosh, Personal Assistant, Mob. - 9038382687
<b>09.10.2022 (Sunday) Lakshmi Puja</b>	Shri Rahul Debnath, Personal Secretary, Mob. - 8902173937	Shri Shyamapada Kisku, Personal Secretary, Mob. - 8016174815
<b>10.10.2022 (Monday) Addl. Day Lakshmi Puja</b>	Shri Paresh Kumar Das, Senior Personal Assistant,	Shri Sanjoy Chakraborty, Senior Personal Assistant, Mob. - 9732991908
<b>23.10.2022 (Sunday) Chaturdashi</b>	Shri Asim Kumar Das, Senior Personal Secretary, Grade-II, Mob. - 9051898380	Shri Rajat Kumar Mondal, Senior Personal Assistant, Mob. - 9434337404
<b>24.10.2022 (Monday) Kali Puja</b>	Shri Deb Kumar Ray, Personal Secretary, Mob. - 9674494302	Shri Manik Hansda, Senior Personal Assistant, Mob. - 9475350090
<b>25.10.2022 (Tuesday) Extra Day for Kali Puja</b>	Shri Srimanta Kumar Naskar, Personal Secretary, Mob. - 9432131981	Shri Bijoy Gopal Roy, Senior Personal Assistant, Mob. - 7872483569
<b>26.10.2022 (Wednesday) Bhatridwitiya</b>	Imteyaz Ahmed, Personal Assistant, Mob. - 9831647346	Shri Mrinal Kanti Saha, Senior Personal Assistant, Mob. - 8981971480



Date	8.00 A.M. to 8.00 P.M.	8.00 P.M. to 8.00 A.M. (Next day)
27.10.2022 (Thursday) Addl. Day Bhatridwitiya	Shri Partha Pratim Mukherjee, Senior Personal Assistant, Mob. – 9735369462	Shri Amlan Mukhopadhyay, Personal Assistant, Mob. – 9433551409
30.10.2022 (Sunday) Chhat Puja	Shri Pinaki Mukherjee, Senior Personal Secretary, Grade-II, Mob. – 9432388807	Shri Jagneswar Majhi, Personal Secretary, Mob. – 8334084072
31.10.2022 (Monday) Chhat Puja	Shri Sanjoy Kumar Chattopadhyay, Senior Personal Secretary, Grade-II, Mob. – 9433630970	Shri Pranab Kumar Halder, Personal Secretary, Mob. – 9836083864

All the Schedule 'A' English Stenographers mentioned hereinabove are requested to bring their own food and water, as in pandemic situation no package food will be supplied.

The services of all the Schedule 'A' English Stenographers will be reverted back to their normal place of posting as soon as their Control Room Duties are over.

Sd/- S. K. Ram.  
**Senior Special Secretary**  
**Finance Department**  
**Government of West Bengal.**

No. 3708/1(1)–F(H)

Dated, Howrah, the 7<sup>th</sup> September, 2022.

Copy forwarded for information and necessary action to the Disaster Management & Civil Defence Department, Government of West Bengal with request to register the attendance of the above-mentioned Schedule 'A' English Stenographers on regular basis and send a copy of the Attendance Register to this Department within seven (07) days after the Control Room Duty is over.

Sd/- U. K. Dutta.  
**Deputy Secretary to the**  
**Government of West Bengal.**

No. 3708/2(15)–F(H)

Dated, Howrah, the 7<sup>th</sup> September, 2022.

Copy forwarded for information and taking necessary action to :-

- 1) The P.S. to the Hon'ble Minister-of-State (I/C), Finance Department, Nabanna, Howrah-711 102.
- 2) The P.S. to the Chief Secretary to the Government of West Bengal.
- 3) The Senior Personal Secretary, Grade-II to the Additional Chief Secretary, Finance Department.
- 4) The P.S. to the Principal Secretary, Public Works Department.
- 5) The P.S. to the Principal Secretary, Disaster Management & Civil Defence Department.
- 6) The Sr. P.A. to the Senior Special Secretary, Finance Department.
- 7) Shri Uttam Kumar Dutta, Deputy Secretary, Group-'H', Finance Department, Nabanna, Howrah-711 102.
- 8) The Assistant Secretary (Establishment), \_\_\_\_\_ Department.  
(The Department to which the concerned Stenographer is attached with.)
- 9) Shri \_\_\_\_\_, Senior Personal Secretary, Grade-II / Personal Secretary / Senior Personal Assistant / Personal Assistant of this Department.
- 10) The Deputy Secretary, Group-'H' (P.A. Pool), Finance Department, Writers' Buildings, Kolkata-700 001.
- 11) Shri Sumit Mitra, Network Administrator, Budget Branch, Finance Department.  
— He is requested to upload the order in the website – wbfm.gov.in.
- 12) Shri Saumitra Biswas, Senior Software Developer of this Department.
- 13) Smt. Twinkle Ghosh, Data Entry Operator.  
— For uploading the order in the website – wbsteno.gov.in.
- 14) The Dealing Assistant.
- 15) Office Copy.

  
**Deputy Secretary to the**  
**Government of West Bengal.**