

Government of West Bengal  
Finance Department, 10<sup>th</sup> Floor  
**NABANNA**  
325, S.C. Chatterjee Road, Howrah-711 102

No.302-F(H)/FA/O/1S-6/161/16(NB)

Dated : 16.01.2018

**NOTIFICATION**

In continuation to this Department's earlier Notification No.5982-F[H], dated 21.9.17, all the employees belonging to the cadre of Schedule 'A' English Stenographers, Schedule 'B' English Stenographers and Bengali Stenographers under Finance Department, Government of West Bengal are directed to provide correct and up-to-date data regarding Basic information, Present Posting, Posting History, Promotion Details etc. online against each and every item mentioned therein by accessing the Web Portal 'SRIS' application under the URL, <http://wbsteno.gov.in> by 31.08.2017 positively vide this Department Notification No.4757-F(H) dated 01.08.2017. The said last date for submission of up-to-date information regarding Basic information, Present Posting, Posting History, Promotion Details etc. online against each and every item mentioned therein by accessing the Web Portal 'SRIS' application under the URL, <http://wbsteno.gov.in> has also been extended upto 30.9.17 vide this Department Notification No. 5270-F[H], dated 24.8.17.

2. It appears that still some employees belonging to the cadre of Schedule 'A' English Stenographers, Schedule 'B' English Stenographers and Bengali Stenographers under Finance Department, Government of West Bengal are yet to complete the process within the stipulated period due to lack of some information .

3. Hence, all the employees belonging to the cadre of Schedule 'A' English Stenographers, Schedule 'B' English Stenographers and Bengali Stenographers are hereby directed to submit their service particulars online immediately so as to facilitate their higher scale benefits.

4. For any assistance or support, if required, the employees are directed to contact this office through E-mail ID [support.finstn-wb@gov.in](mailto:support.finstn-wb@gov.in) .

Sd/- S. K. Ram  
Special Secretary to the  
Government of West Bengal

Copy forwarded for information and necessary action to :-

- 01.The Additional Chief Secretary/Principal Secretary/Secretary, \_\_\_\_\_
02. The P.A. to the Additional Chief Secretary, Finance Department, Nabanna, Howrah.
- 03.The P.A. to the Special Secretary, Group-H, (P.A. Pool), Finance Department, Nabanna, Howrah.
- 04.The Director/Commissioner, \_\_\_\_\_
- 05.The District Magistrate/District Judge/ Superintendent of Police \_\_\_\_\_
- 06.The Sub-Divisional Officer, \_\_\_\_\_
- 07.The Treasury Officer, \_\_\_\_\_
- 08.The Deputy Secretary, Finance Department, Group-H, Nabanna, Howrah.
- 09.The Assistant Secretary, Group-H,( P.A. Pool,), Nabanna / Writers' Buildings.
10. Smt. M. Banerjee, Sr. Technical Director, N.I.C., 'Nabanna', Howrah.
- 11.The \_\_\_\_\_
- 12.Shri/Smt. \_\_\_\_\_
- 13.Shri Uttam Kumar Dutta, Registrar, Finance Department, Group-H, 'Nabanna', Howrah.
14. Shri Kripasindhu Mukherjee, Head Assistant, Finance Department, Group-H, 'Nabanna',Howrah.
- 15.Sri Sumit Mitra, Network Administrator of this Department  
..... for uploading to the website of Finance Department.
- 16.Shri Saumitra Biswas, Sr. Software Developer, Finance Deptt., Group-H, Nabanna, Howrah.
- 17.The Data Entry Operator, P.A. Cell, Finance Department, Group-H, 'Nabanna', Howrah.
- 18.The Dealing Assistant.
- 19.Office copy.



Deputy Secretary to the  
Government of West Bengal